

# WASHINGTON STATE FIRE DEFENSE COMMITTEE

## REGULAR MEETING MINUTES

**JANUARY 15, 2008  
CONFERENCE CALL 10:00 A.M.**

A regular meeting of the Washington State Fire Defense Committee was held on Tuesday, January 15, 2008 via Conference Call beginning at 10:00 a.m. Due to question on a quorum, the meeting began at 10:27 a.m.

Members calling into the conference call were:

Northeast Region	Bill Walkup
Southeast Region	Grant Baynes, Bob Gear
Southwest Region	Dave LaFave
WSP Fire Protection Bureau	Pau Perz, Sue Carr, Dan Johnson, Esther Hernandez, Cathy
Nicholson	
DNR	Joe Shramek
South Puget Sound Region	Dan Smith

Chair Dave LaFave called the meeting to order at 10:30 a.m.

### **Minutes:**

- , The minutes of the November 20<sup>th</sup>, 2007 meeting were approved as submitted.

### **Announcements:**

- , None

### **Introductions:**

- , Cathy Nicholson from the Fire Protection Bureau, Mobilization Division, will be providing clerical support for the Washington State Fire Defense Committee.

### **Correspondence:**

- , No pending correspondence at this time.
- , A Denial letter was sent to Benton County FD#2 denying payment for supplies purchased outside the proper time frame. Dan Johnson states he heard they were **not** going to appeal the decision.

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### **Reports:**

1. Fire Protection Bureau – Nothing to report.
2. Emergency Management – No representation
3. DNR – Nothing to report
4. Fire Protection Policy Board – Dave LaFave will contact T. J. Nedrow to discuss some issues related to expectations on reporting from FCD to the FPPB.
5. Geographic Board –
  - . Geo Board met on January 9<sup>th</sup> and 10<sup>th</sup> in Spokane for Team Selections. They were able to fill 5 Teams with no left over's. Trainees dropped 50% from last year.
  - . Draft Rosters have 44 assigned trainees with 2 apprentices. Incident Commanders are finalizing rosters and will be published and out by end of January with Teams available as of March 1<sup>st</sup>, 2008.
  - . Issues discussed were: 1) Agency Administration to be flexible in reference to size, doing with less or going home early. 2) Communication. Invite Regional Representatives to administrative meetings to aid in sharing information back to the Regions (April 15<sup>th</sup>, 2008, 8-10 a.m. in Wenatchee).
  - . There are 250-260 people assigned to teams helping to provide support for at least 1 (one) year. Sustainability in question.
6. PNWCG
  - . To clarify inclusion in training, if you take a course and successfully complete the course meeting all requirements and receiving a certificate or certification, you need not retake the class again.
  - . A working team is attempting to work on Consolidation of Incident Management Type 1 and 2 Teams.
  - . Sharing from the same "pot" of people. Between Washington and Oregon there are 18 Teams with 8 oversight Teams.
  - . Caution noted of single board working for 18 teams.
  - . Keep in mind emergence of Type 3 Team and how it will fit in.
7. All Risk Legislation/Changes
  - . The meeting that Mark Kahley, Scott Heinze, attended referenced dollars available for mobilizations and DNR. There was an agreement reached to remove language from the last sentence regarding DNR.
  - . All other language will stand except for the \$10 million will read between 4-5 million. All other language still covers "All Risk". It is good to go with a buy off by everyone. State Chiefs paid close attention to this and was tracking any changes.
  - . Paul Perz will reconfirm this and send the language out to all Regions.

**Action Items for this meeting:**

- , None

**Other items and New Business:**

1. Multiple County or Regional Mutual Aid Agreements
  - , Create Mutual Aid Agreement
  - , Current Plan: exhaust all mutual aid first before getting aid from mobilizations
  - , State Fire Marshal Mike Matlick did not think that was the intent. Mr. Matlick's idea on Mutual Aid doesn't want to preclude further agreements that are multiple counties to move.
  - , Suggest/need to find out more history and information on Mutual Aid Agreements and discuss and workout at a workshop. Look at how Mutual aid is defined in the Regional plans. Bill Walkup says he has all of the minutes from the beginning of FDC
  - , Needed language to include Mutual Aid.
  - , Workshop set for March meeting.
  - , 2007 move contracts expired in December. New agreements are being updated for new contracts.
2. Proper procedure for documenting lunch breaks while assigned to an incident. (Chief North)
  - , According to FLSA, if unable to leave the fire line to have a lunch break would constitute compensable.
  - , WSP has been deducting ½ hour for lunch. Policy has been, if involved in an active fire, ½ hour lunch is paid, if involved in a mop up only, ½ hour is deducted for lunch and becomes non compensable time.
  - , Issue of "subject to call" if they eat lunch on the line.
  - , Suggested to frame the issue and get the AG's opinion/decision and comply with it. Paul Perz said the AG agrees that if they work the fire line through lunch they would get compensated. If the individual is in mop up or free to come off the line for a lunch break, it would be non-compensable time. (This is when you know you are not going to be called back and is considered a meal break)
  - , Further discussion resulted in agreement this issue needs consistency, it needs to be a subject matter included at the next committee meeting workshop in March to formalize, document, and implement.
3. Name of Committee?
  - , Suggested "Fire Resource Mobilization Committee".
  - , Be consistent and move toward "All Risk".
  - , Forward thoughts, ideas, suggestions in for Agenda for listing and discussion at workshop.

Conference call ended 11:30

Next scheduled meeting: February 19th

Location: Conference Call or Tri-Cities **TBA**

## **2008 Washington State Fire Defense Committee Schedule of Meetings**

. January	Spokane
. February	Tri-Cities
. March	Kelso
. April	Olympia
. May	Chelan
. June	Yakima
. July	Camp Murray
. August	No Meeting
. September	Vancouver
. October	Spokane
. November	Lynnwood
. December	No Meeting